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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

FROM : Chief, Management Training Faculty

SUBJECT: Cost of Senior Management Seminar

DATE: 22 November 1960

As you requested, I have prepared a breakdown of the costs of the SMS under the major headings, recurring and non-recurring costs. Some of the figures are estimates, the cost of assorted telephone calls [] are not included, and there may well be some other items of expense lurking in the underbrush where I can't see them. However, I do not believe that the gross totals are off by more than about \$150.00 in either direction.



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Attachment

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 NEXT REV DATE 09 REV DATE 20/60 REVIEWER [] TYPE DOC. 02
 NO. PGS 7 ORIGIN DATE _____ ORG COMP 11 ORI 11 ORG CLASS S
 REV CLASS C REV COORD. _____ AUTH: HR 70-3

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